46 Washington Valley Road, Warren, NJ 07059 Phone: (908)753-5300 Fax: (732)302-9140 Mrs. Christine Smith

November 2, 2016

## Dear Parents,

Thank you so much for a successful start to the school year! Within the past two months, the children have been immersed in their daily routines from start to finish and you're a big part of that! We appreciate your efforts in getting your children to school on time each day and notifying the school when students are absent or have a change in their routine. *Please be reminded that students are not supervised by school staff until 7:55 a.m. No students should be dropped off without a parent supervising them prior to this time to ensure their safety.* With this in mind, please remember the following to ensure that everyone remains safe during arrival and dismissal times:

- Drive slowly and carefully in the parking lot.
- When dropping students off in front of the school, please help your child anticipate a swift exit from your vehicle along the sidewalk while you remain in your vehicle. This will help to keep the traffic moving.
- Remain in a single lane and never pass a vehicle in front of you. Pull as far ahead as possible along the front curb to allow room for other cars behind you.
- Always park in the front parking area and do not drive around cones positioned to block given areas. The side parking area is primarily utilized for buses, so please avoid parking in the side lot.
- If you or your child need assistance, don't hesitate to ask Mr. Shimko, me, or any other staff member located in front of the building each morning. We're happy to help.

## Just a few reminders as well:

- With Parent/Teacher Conferences scheduled for this coming week, we will have an early dismissal on Monday, Tuesday, and Wednesday (November 7-9).
- There is no school on Thursday, November 10th Friday, November 11th due to the NJEA Teacher Convention.
- The cold weather season is beginning to set in. Please ensure that your child is dressed appropriately on cold days and ensure that the school has your most current emergency contact information to receive alerts regarding changes to school schedules for inclement weather conditions.

We've had many opportunities to get to know one another already and we will have many more to come! Please reach out to our PTO members and teachers if you'd like to get involved in our school community and thank you, as always, for your support! Looking forward to the holiday season ahead!

Appreciatively,

Ms. Christine Smith Principal

